

ITEC - Course Enrolment Form

Please complete both sections of this application form and return with deposit of 600 euro to -

**Litton Lane Training,
Office 12,
Dunboyne Business Park,
Dunboyne,
Co. Meath**

Name

Country of origin

Address
.....
.....

Phone

Date of birth

E mail

Contact Name and Number in Emergency

Please circle chosen venue and schedule

1. DCU (Day Course) 2. DCU (Evening) 3. DCU (Weekend)
4. Westpark Tallaght (Day) 5. Westpark Tallaght (Evening) 6. Cork (Evening)
7. Castlebar (Weekend)

Please circle chosen training options

- Option 1. Gym Instructor only
Option 2. Gym Instructor and Studio Instructor combined
Option 3. Gym Instructor and Personal Trainer Combined.
Option 4. Gym Instructor/Studio Instructor and Personal Trainer Combined

Course Conditions - Please read carefully and sign if satisfied with the content

1. That the student pays the course fees in total. That these fees are paid either in full before the course begins or by one of the payments options outlined in the accompanying sheet.
2. That the applicant agrees to pay the full fee whether he or she completes the course.
3. That the applicant understands that under no circumstances can course fees be refunded, transferred to another institution or individual.
4. If the course is cancelled by Litton Lane Training Ltd then all fees paid by the applicant will be refunded within 10 working days of the course being cancelled.
5. That the applicant behaves in an adult, professional and courteous manner at all times when dealing with fellow students, course tutors or examiners and abides by the code of conduct of Litton Lane Training.
6. Students who drop out of the course while it is in progress without informing the course co-ordinator will forfeit all course fees. Subsequently if this person wishes to finish the program with a different group of students then a second full fee must be paid.
7. Students who cannot complete the course for a valid reason which is made known in writing to the course co-ordinator can transfer to a subsequent course when a place becomes available. If the transfer occurs during the first three weeks of the course this fee will amount to 300 euro while after three weeks of the course has elapsed the transfer fee increases to 500 euro.

Declaration

I, the applicant state that I have read and understood all the conditions listed above and hereby agree to adhere to these. I am aware of the financial and time commitments involved in enrolling on the ITEC course.

Signed Date